POSITION DESCRIPTION

Position Title: Head Women's Soccer Coach
Work Schedule: Full Time, 12 Months
Supervisor: Athletic Director

Coaching & Program Leadership

- Lead all aspects of the women's soccer program, including practices, competitions, player development, and team operations.
- Develop and implement effective training programs, game strategies, and team goals.
- Recruit, supervise, and evaluate assistant coaches and student personnel.
- Foster a positive team culture emphasizing Christian character, sportsmanship, academic achievement, and personal growth.
- Promote the mission and values of Tabor College through coaching, mentorship, and leadership.

Recruiting & Student-Athlete Development

- Develop and implement a comprehensive recruiting strategy to attract and retain qualified student-athletes.
- Build relationships with prospective students, families, high school coaches, and club soccer programs.
- Collaborate with Admissions and Financial Aid to support student recruitment and enrollment.
- Monitor student-athlete academic progress, eligibility, retention, and personal development.
- Ensure compliance with NAIA, KCAC, and Tabor College policies and regulations.

Program Administration

- Manage the program budget, equipment, scheduling, travel, and other operational needs.
- Maintain accurate recruiting records, team rosters, eligibility documentation, and required reports.
- Coordinate with Athletic Training, Sports Information, Facilities, and other campus departments.
- Organize and participate in fundraising, camps, and community engagement activities.
- Represent Tabor College professionally at athletic events, recruiting activities, and community functions.

- Assist with additional responsibilities as assigned by the Athletic Director to support departmental operations.

Required Qualifications & Abilities

- Bachelor's degree required; collegiate soccer coaching experience preferred.
- Strong knowledge of soccer strategy, player development, recruiting, and collegiate athletics.
- Demonstrated leadership, organizational, and communication skills.
- Ability to work flexible hours, including evenings, weekends, and travel.
- Has a demonstrable faith in Jesus Christ and supports the mission and values of Tabor College.