**­­­Job Description**

Position Title:Interim Pastor

Immediate Supervisor:Church Council

Status: Part or Full Time

Date: Immediately

#### Job Summary

North Park Community Church is seeking an interim pastor to take over pastoral duties while the search committee seeks a new senior pastor. The interim pastor will primarily be responsible for overseeing the preaching/teaching ministry, mentoring pastoral staff, and providing leadership to the church council and elders.

1. **Preaching.** The interim pastor will oversee the teaching and preaching ministries of North Park, ensuring each speaker is serving in teaching and preaching in a consistent and Biblical manner. As a part-time position, the interim pastor will preach approximately twice per month.
2. **Mentorship.** The pastor will mentor the associate pastor and resident pastor in pastoral duties, including, but not limited to, shepherding of congregants, engagement with ministry teams, leadership skills, personal discipleship, and preaching/teaching duties.
3. **Leadership.** The pastor will work with the church council and ministry teams to ensure North Park is flourishing and fulfilling its mission. The pastor will attend monthly council meetings and provide advice and encouragement in reaching church goals.
4. **Connection.** The interim pastor will also be involved in shepherding the congregation alongside the elder team, including meeting with congregants and providing pastoral counseling as the need arises. The pastor will advise lay ministers in the ministry teams, equipping them to be more effective in their ministry. The pastor will be available for weddings and funerals as the need arises.

#### Expectations

* **Spiritual maturity:** The interim pastor is expected to model a deepening relationship with Christ through prayerful dependence, studying scripture, having a missionary mind-set, intentionally creating relationships and living the fruit of the Spirit.
* **Excellence, not perfection:** The pastor is to encourage the church to do their best in all ministries, producing efficient and effective ministries for North Park and community
* **Enthusiasm:** The pastor is expected to create an atmosphere of enthusiasm for Christ and His church thereby attracting in a contagious, effective way the local communities.
* **Availability:** For a full-time position, the interim pastor will be available at designated times in the church office. During these times, the pastor will be available for, but not limited to, drop-in or scheduled counseling, sharing of prayer concerns, advising ministry team chairs, and assisting with congregant needs as they arise.
* **Prayer.** The pastor will pray for the congregation.

**Hours**

The position will be part-time (at least 20 hrs/week), depending on the needs of the candidate. The duration of service will be indefinite, until a new senior pastor is hired.

#### Qualifications/Requirements

* **Education:** BA in Theology or Religious Studies, or the equivalent.
* **Experience:**
  + Developed, specialized skills for empowering leaders and equipping members.
  + Proven ability to effectively teach and lead teams.
* **Competencies:**
  + Service Orientation – Able to find ways to help people inside and outside of the church
  + Instructing – Able to teach others how to discover and use their spiritual gifts, passions and talents
  + Speaking/preaching – Able to talk with others and convey information effectively
  + Leadership – Able to lead others through complex issues
  + Problem solving – Able to hear all sides of an issue and come to a collaborative conclusion
* **Character**
  + A man of prayer who fulfills the requirements of Scripture. These requirements are found in part in I Timothy 3:1-7, Ephesians 4:11-16, I Peter 5:1-4, Hebrews 13:17, Jude 3, and Titus 1:6-9.
  + Continually seeking to put God first in his life.
  + Seeks to emulate Jesus Christ; a man who regularly reads, meditates on, and studies the Word of God.
* **Membership**
  + Willing to commit to membership at North Park Community Church
  + In complete agreement with North Park’s constitution, and willing to abide by the USMB Statement of Faith.
  + Seeks to be exemplary in all aspects of generosity, both in and beyond the church.

#### Working Conditions

The interim pastor position requires flexibility in hours available for work, including evenings and weekends. The position is a salaried position.

All employees are expected to uphold the values of North Park Community Church, demonstrating a desire and a commitment to sharing the love of Christ with all people regardless of their background. Every act should be seen as a way to witness to the love of Christ.

Must be able to effectively communicate both orally and in writing. While performing the duties of this job, the pastor is regularly required to sit, talk, hear, walk, bend, kneel, and lift. The pastor is required to be able to lift and carry items that can weigh 25 pounds or more for short distances. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.