

**Associate Head Men's Soccer Coach**  
**Tabor College**  
**Hillsboro, KS**

**Job Overview:**

Provide assistance to the head coach in all aspects of leading the men's soccer program, in preparation to lead the program in the future.

**Job Description:**

- Design Practice Plans – yearly and daily
- Recruiting – DB management, coordinate with admissions and financial aid, complete recruiting reports as requested
- Maintain regular office hours.
- Fund Raising – submit written plan and implement
- Teaching/Instructing fundamentals and strategies of soccer to players
- Managing Budget – purchasing equipment & apparel, submitting requisitions and other reports, etc.
- Scheduling Competition
- Travel, meal, etc. arrangements on game days
- Supervise and manage graduate assistant coach & potentially student assistants
- Submit and implement a written plan for the integration of the Christian faith into the men's soccer program
- Manage scholarship budget – work with Director of Athletics and FA office in order to prepare estimates and official
- scholarship offers to recruits as well as complete and submit scholarship reports as requested
- Be aware of Tabor College in respect to: history, philosophy, mission, academic programs, student activities and
- organizations, student profile, cost/fees and admissions requirements and procedures.
- Follow protocol in regard to the implementation of institutional policies.
- Maintain a professional appearance, attitude and manner of communication.
- Other duties as assigned by the Director of Athletics, which may include, but not limited to, assignments in sports
- information, game administration, teaching in the physical education department, etc.

**Qualifications:**

- B.A. or B.S. Degree required; Master's Degree preferred
- Preferred 5 years of experience coaching Soccer
- Preferred experience recruiting college athletes
- A demonstrable faith in Jesus Christ

To apply or receive a full job description: Contact Alex Wiens, HR manager by email at [tchumrec@tabor.edu](mailto:tchumrec@tabor.edu). Qualified and interested candidates should submit a cover letter, resume and references.