Help With Login & Access Issues

If you're having difficulty with your login or access to any Tabor College systems, this information should help:

1. Make sure you're using only your username

(that's the part which precedes the @tabor.edu of your email)

TIP: As long as you're on a Tabor site, we'll know you're with Tabor. The only time you'll ever need to add @tabor.edu to your username is if you try to log into a public site like Google.com or YouTube.com with your Tabor account (those sites won't know you're with Tabor unless you add that).

if that still didn't resolve it...

- 2. Does that same username and password combination work for other Tabor sites (MyTabor, Tabor Gmail, Tabor Online, and/or Tabor Library)?
 - YES Email WichitaTechSupport@tabor.edu for assistance (or call the Wichita campus office at (316) 729-6333 and ask for login help).
 - NO Continue to next step below.

if that still didn't resolve it...

- 3. Have you previously gone to the Password Registration portal to set up your password reset option?
 - **YES** Great! Just go to the Password Reset Portal (http://passwordreset.tabor.edu/), verify your identity (it will use the same security questions/answers and alternate email address you chose previously, and then choose your new password.
 - NO Contact the Information Services & Technology Help Desk in Hillsboro at (620) 947-3121, ext. 1010 during regular business hours (8-12 & 1-5) or email HelpDesk@tabor.edu

TIP: To avoid having to call for help in the future, review the <u>Password Reset Instructions</u> to learn how to set up your password reset option so that you can do this yourself.