

Tabor College
Athletic Training Program (ATP)
Application

After completing pre-requisite courses and athletic training observation, students intending to major in Athletic Training must complete a formal application process. The application serves to create a competitive entrance into the ATP. In the event that more students are applying to the ATP than can be managed, the students with the highest scores on their application will be accepted into the ATP.

Please refer to the following checklist to assure that your application is complete:

- Application form
- Essay
- Recommendation form from supervising AT
- Recommendation form from non-AT teaching faculty
- Unofficial transcript/grade report that includes PE 120, PE 125, PE 185 and PE 220
- Current first aid certification card
- Current CPR certification card
- Background questionnaire
- Technical and performance standards verification
- Physical exam
- Up-to-date immunization records
- Formal interview
- Completion of blood-borne pathogen in-service
- Documentation of student liability insurance (after acceptance to the ATP is granted)
- Criminal background check (after acceptance to the ATP is granted)
 - The criminal background check will occur only if questions arise per the students' background questionnaire.

The complete application materials must be turned in prior to the formal interview. Interviews with the ATP Selection Committee will be scheduled after all application materials have been received; therefore, **all materials must be submitted prior to Wednesday, April 9.**

**Tabor College
Athletic Training Program
Application Form**

Please type or print clearly!

Name _____ Applying for fall of 20____

Student ID # _____ Date of application _____

Campus phone number _____ Campus address _____

Home phone number _____ Other phone number _____

Home (permanent) address _____

City _____ State _____ Zip _____

Academic Courses

		Semester/Year	Grade
PE 120	First Aid/CPR*	_____	_____
PE 125	Practical Intro to Athletic Training*	_____	_____
PE 220	Care and Prevention of Athletic Injuries*	_____	_____
PY 111	General Psychology	_____	_____
PE 100-G	Wellness Concepts	_____	_____
PE 185	Anatomy and Physiology Survey*	_____	_____
PE 201	Team Sports	_____	_____
PE 245	Nutrition for Performance	_____	_____
BI 211-G	Human Physiology and Anatomy	_____	_____

** Class is a required pre-requisite for application to the Athletic Training Program. A "B-" or better is required in each of the classes.*

Current Cumulative GPA _____

** A minimum of a 3.0 overall GPA is required for consideration for admittance.*

Total number of athletic training observation hours completed _____

** A minimum of 30 observation hours are required for consideration for admittance.*

Name of supervising ATC _____ BOC # _____

Signature of supervising ATC _____ Date _____

Are you a transfer student? YES NO

If yes, please refer to the section titled "Transfer Procedures" for further instructions.

Please provide the following supporting materials:

- A 1-2 page typed essay that explains your interest in and understanding of athletic training.
- An unofficial transcript/grade report and current class schedule.
- A front and back copy of a current first aid and CPR cards.

**Tabor College
Athletic Training Program
Application Form**

Please circle yes or no to the following questions.

- YES NO Do you fully understand the time commitment involved in the Athletic Training Program (120 hours per semester as a sophomore-senior, specific minimum requirements for sports and off-campus observation, scheduled times in the ATR and practices/games)?
- YES NO Do you realize that if you play a sport, you may be required to enroll for an additional semester or year until all of the various field experience requirements have been completed?
- YES NO Do you fully understand that a number of upper-level classes are taught on other ACCK campuses and that you will be required to travel on Monday evenings?
- YES NO Do you realize you are responsible for additional costs/fees involved in the Athletic Training Program such as traveling, liability insurance, clothing, etc. on a yearly basis?
- YES NO Do you realize you are responsible for paying for a complete background check and immunizations once admitted to the ATP?
- YES NO Do you understand that you must successfully complete the BOC exam in order to work as an athletic trainer after graduation?
- YES NO Do you fully understand why there is a high level of professionalism expected of you as an athletic training student?

I, _____, am aware of and fully understand the implications of all of the preceding questions. I would like to submit my application to the Tabor College Athletic Training Program.

Student Signature _____

Date _____

**Tabor College
Athletic Training Program
Application
Background Questionnaire**

The Board of Certification may revoke an athletic trainer’s certification in the case of “the conviction of, plea of guilty or plea of nolo contendere (no contest) to a felony or misdemeanor which is directly related to public health, athletic care, or education. This includes but is not limited to rape, sexual abuse of a child or athlete, actual or threatened use of a weapon of violence; the prohibited sale or distribution of controlled substance, or its possession with the intent to distribute; or use of position of athletic trainer improperly to influence the outcome of score of an athletic contest or event or in connection with any gambling activity.”

Therefore, as a student preparing for a career in athletic training, you must inform the Athletic Training Program Selection Committee of any felony or misdemeanor by responding to the following questions as part of the application process. If you are offered admittance to the ATP, you may be subject to a random criminal background check through Marion County Sheriff’s Office.

Have you ever been convicted of a felony?
___ NO ___ YES (Please submit a certified copy of the court order.)

Have you ever been convicted of a crime, whether felony or misdemeanor, involving dishonesty or false statement?
___ NO ___ YES (Please submit a certified copy of the court order.)

Have you ever been convicted of a crime, whether felony or misdemeanor, involving a controlled substance?
___ NO ___ YES (Please submit a certified copy of the court order.)

Have you ever been convicted of a crime involving a minor?
___ NO ___ YES (Please submit a certified copy of the court order.)

The ATP Selection Committee will take the following factors into consideration during the application review process: nature of the felony or misdemeanor, date of the felony or misdemeanor, rehabilitation related to the felony or misdemeanor and potential danger to students, faculty and staff. The ATP Director will notify the student, in writing, regarding the status of his/her application. The student has the right to appeal through the campus process. The appeal process is not a legal proceeding, nor can a lawyer be present at any time.

I, _____, certify that the information on this form is true and complete to the best of my knowledge. I understand that any misrepresentation of facts may result in my expulsion from the ATP. I have read the above information and agree, as a condition of my application, to allow the ATP Selection Committee to inquire into my background as it relates to my role as a potential athletic training student. I hereby authorize such information to be supplied to the ATP Selection Committee.

Print name

Signature of applicant

Date

Witness name

Signature of witness

Date

**Tabor College
Athletic Training Program
Technical Standards**

The Tabor College Athletic Training Program is a rigorous program, both intellectually and physically, that places specific requirements and demands on the students enrolled in the program. The goal of the Tabor College ATP is to provide each student with the highest quality education and professional preparation in a Christ-centered atmosphere, equipping him/her with the competencies and proficiencies required of an entry-level certified athletic trainer. The ATP technical standards identify the essential qualities considered necessary for athletic training students to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency CAATE (Commission on Accreditation of Athletic Training Education). The following abilities and expectations must be met by all students admitted to the Athletic Training Program. In the event a student is unable to fulfill these technical standards, with or without reasonable accommodation, he/she will not be admitted into the program.

Compliance with the program's technical standards does not guarantee a student's eligibility for the BOC certification exam.

Candidates for selection to the Athletic Training Program must demonstrate:

1. The mental capacity to learn, analyze and apply in-depth anatomical and technical information to the clinical setting.
2. Sufficient postural and neuromuscular control, sensory function, and coordination to perform appropriate physical examinations using accepted techniques; and accurately, safely and efficiently use equipment and materials during the assessment and treatment of patients.
3. The ability to communicate effectively and sensitively with patients and colleagues, including individuals from different cultural and social backgrounds; this includes, but is not limited to, the ability to establish rapport with patients and communicate injury and treatment information effectively. Students must be able to understand and speak the English language at a level consistent with competent professional practice.
4. The ability to record, in writing or electronically, the physical examination results and a treatment plan clearly and accurately.
5. The capacity to maintain composure and continue to function well during periods of high stress.
6. The perseverance, diligence and commitment to complete the athletic training program as outlined and sequenced; this includes, but is not limited to, academic coursework, clinical experience classes, documenting competencies and practicing proficiencies and acquiring 120 hours of supervised field experience each semester.
7. The ability to adjust to changing schedules, situations and uncertainty in clinical situations.
8. Affective skills, sensitivity, maturity and the appropriate demeanor that relate to professional education and quality patient care.

Candidates for selection to the athletic training program will be required to verify they understand and meet these technical standards or that they believe that, with certain accommodations, they can meet the standards.

The ATP Director, Physical Education Department Chair, members of the Student Development staff and Academic Affairs office will evaluate a student who states he/she could meet the program’s technical standards with accommodation and confirm that the stated condition qualifies as a disability under applicable laws.

If a student states he/she can meet the technical standards with accommodation, then the Tabor College Athletic Training Program Director and Physical Education Department Chair will determine whether they agree that the student can meet the technical standards with reasonable accommodation. This includes taking into account whether accommodation would jeopardize clinician/patient safety or the educational process of the student or the institution, including all coursework and field experiences required for graduation.

Statement for Students Meeting the Technical Standards

I certify that I have read and understand the technical standards for selection listed above, and I believe to the best of my knowledge that I meet each of these standards without accommodation. I understand that if I am unable to meet these standards I will not be admitted into the program.

Signature of Applicant

Date

OR

Please sign below **only if** you have read the technical standards above and feel as though you will need accommodations to meet these standards:

Alternative Statement for Students Requesting Accommodations

I certify that I have read and understand the technical standards of selection listed above and I believe to the best of my knowledge that I can meet each of these standards with certain accommodations. I will contact the ATP Director, Physical Education Department Chair, the Student Development office and Academic Affairs office to determine what accommodations may be available. I understand that if I am unable to meet these standards with or without accommodations, I will not be admitted into the program.

Signature of Applicant

Date

**Tabor College
Athletic Training Program
Health Guidelines**

1. Provide a completed physical examination form.
2. The student must have a current Hepatitis B Vaccination due to the possible exposure to blood or other potentially infectious materials.
3. Students with any of, but not limited to, the following illnesses may not participate in Clinical or Field Experiences:
 - a. Elevated temperature >100° F orally
 - b. Streptococcal infections of the throat
 - c. Herpes zoster (shingles)
 - d. Dysentery, confirmed organism
 - e. Staphylococcal infections
 - f. Hepatitis
 - g. Tuberculosis
 - h. Contagious disease
4. A statement of release from a Health Care Examiner may be necessary before returning to the clinical or field experiences following diagnosis/treatment that affects student/patient health.

**Tabor College
Athletic Training Program
Transfer Procedures**

Each transfer student demonstrating some level of athletic training experience will be evaluated for admission to the program on an individual basis, after acceptance to the college. If a transfer student has no athletic training experience, he/she will be required to follow the entrance requirements for students who entered Tabor College as freshmen. The transfer student with experience will be evaluated to determine the amount of college level athletic training course work and experience the student has completed.

In addition to the Transfer Policies stated in the Academic Handbook, the Department Chair will evaluate potential athletic training equivalencies to determine if the course demonstrates an equivalent instruction of NATA Education Council Educational Competencies as the campus course that is being replaced. If equivalency in competencies is not demonstrated the course must be taken on campus.

Transfer Restricted courses cannot be replaced with a transfer course without a pre-approved articulation agreement between the transferring institution and the TC-ATP. If an articulation agreement exists, applicants are required to provide documentation from the transfer institution indicating the competencies/proficiencies covered at the time of application are consistent with the articulation agreement standards.

In the absence of an articulation agreement a student may request a copy of the required competencies/proficiencies for a given course and present it to the professor of the potential transfer course. If the professor can confirm that the necessary competencies/proficiencies were taught, the Program Director can endorse the course for transfer. Under no circumstances may a Clinical Experience course be replaced. The following courses are considered Transfer Restricted:

- General Medical Conditions
- Therapeutic Modalities
- Therapeutic Exercise
- Prevention and Evaluation of Upper Body Athletic Injuries and Illnesses
- Prevention and Evaluation of Lower Body Athletic Injuries and Illnesses
- Administration in Athletic Training

Once a student is enrolled in the TC-ATP, all restricted courses must be scheduled through the Tabor College registrar's office.

If you have taken a class required for the athletic training major, please request a copy of it's competencies from the TC-ATP Director. You are responsible for contacting the course instructor and providing the list of competencies to the instructor. The instructor must verify in writing that the competencies were taught in the course.

**Tabor College
Athletic Training Program
Supervising AT Recommendation**

Student name _____ Supervising AT's name _____

Please use the following scoring system to evaluate the student:

3- Strongly Agree 2- Somewhat Agree 1- Somewhat Disagree 0- Strongly Disagree

- _____ The student displays maturity and professionalism through appearance, words and actions.
- _____ The student has a desire to learn new information and techniques.
- _____ The student is self-motivated.
- _____ The student has effective time-management skills.
- _____ The student displays high moral standards.
- _____ The student is reliable.
- _____ The student has the capacity to learn in-depth anatomical and technical information.
- _____ The student has a good rapport with the athletes and other students.
- _____ The student has a positive attitude about the Athletic Training Program.
- _____ I recommend the student for the Athletic Training Program.

Please use the back for additional comments.

Signature _____ Date _____

Please return to Dan Sigley by April 9.

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**Tabor College
Athletic Training Program
Non-AT Teaching Faculty Recommendation**

Student name _____ Faculty member's name _____

Please use the following scoring system to evaluate the student applying to the ATEP:

3- Strongly Agree 2- Somewhat Agree 1- Somewhat Disagree 0- Strongly Disagree

- _____ The student displays maturity and professionalism through appearance, words and actions.
- _____ The student has a desire to learn new information and techniques.
- _____ The student is self-motivated.
- _____ The student has effective time-management skills.
- _____ The student displays high moral standards.
- _____ The student is reliable.
- _____ The student has the capacity to learn in-depth anatomical and technical information.
- _____ The student has a good rapport with other students.
- _____ The student handles stressful situations (workload) well.
- _____ I recommend the student for the Athletic Training Program.

Please use the back for additional comments.

Signature _____ Date _____

Please return to Dan Sigley through campus mail by April 9.

**Tabor College
Athletic Training Program
Application
Competitive Scoring**

Academic

GPA x ACT x 2 _____

Athletic Training Observation

Completed 30 hours (max 60) _____

Recommendations

Supervising ATC (max 30) _____

Non-ATC Teaching Faculty (max 30) _____

Essay

Evaluated by ATP Director (max 10) _____

Evaluated by Dept. Chair (max 10) _____

Evaluated by ATC (max 10) _____

Interview

Average scores of all evaluators:

Interview (max 30) _____

Discretionary Points

ATP Selection Committee Discretionary Points (max 30) _____

Total _____

Comments:

Materials received:

- Application form
- Essay
- Recommendation form from supervising ATC
- Recommendation form from non-ATC teaching faculty
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- Transfer materials if applicable
- Formal interview
- Completion of blood-borne pathogen in-service
- Documentation of student liability insurance (after acceptance to the ATP is granted)
- Criminal background check (after acceptance to the ATP is granted)

Date Full Acceptance Granted _____ ATP Director Signature _____