TABOR COLLEGE

2013-2014 FINAL EXAM SCHEDULE

GRADUATES - may need to take exams early in order for faculty to submit grades before Commencement.
ALL STUDENTS - should expect a final exam or class event In each course during Final Exam Week.

PLEASE read the Final Exam Rescheduling Policy at the bottom of this document.

CLASSES will meet for final exams at the times specified below in their regularly scheduled classrooms (unless the instructor has announced a location change).

FALL 2013

DATE OF FINAL	DAY and TIME CLASS NORMALLY MEETS	EXAM TIME (In Regularly Scheduled Classroom)
THURSDAY December 5, 2013	TR*……8:00, 8:30 or 9:00 am	8:00 am - 10:00 am
	TR*……9:30 or 10:00 am	10:30 am - 12:30 pm
	TR*……1:00 or 1:30 pm	1:30 pm - 3:30 pm
	Tuesday or Thursday evening	7:00 pm - 9:00 pm
FRIDAY December 6, 2013	MWF*……8:00 am	8:00 am - 10:00 am
	MWF*……11:00 am	10:30 am - 12:30 pm
	MWF*……2:15 pm	1:30 pm - 3:30 pm
	Monday or Wednesday evening	7:00 pm - 9:00 pm
MONDAY December 9, 2013	MWF*……10:00 am	8:00-am - 10:00 am
	MWF*……12:00 pm	10:30 am - 12:30 pm
	MWF*……1:15 pm	10:30 am - 12:30 pm
	MWF*…… 3:15 pm	1:30 pm - 3:30 pm
	Conflicts**	1:30 pm - 3:30 pm
	Music Juries - individual sessions	8:30 am - 3:30 pm
	All RS110 Sections or Conflicts**	7:00 pm - 9:00 pm
TUESDAY December 10, 2013	MWF*……9:00 am	8:00 am - 10:00 am
	TR*……12:00 pm	10:30 am - 12:30 pm
	TR*……2:00 or 3:00 pm	1:30 pm - 3:30 pm
	Conflicts; Multiple-Section Classes**	7:00 - 9:00 pm

*NOTE: The asterisk (*) indicates any combination of days. For example, MWF would also include classes that meet MTWF and those that meet only MW, WF, W, etc.

**These times may be used if needed for conflicts or if multiple sections of courses want to test at the same time.

SPRING 2014

DATE OF FINAL	DAY and TIME CLASS NORMALLY MEETS	EXAM TIME (In Regularly Scheduled Classroom)
MONDAY	MWF*……..……..8:00 am	8:00 am - 10:00 am
May 12, 2014	MWF*……..……..1:15 am	10:30 am - 12:30 pm
	MWF*……..……..2:15 pm	1:30 pm - 3:30 pm
	Monday or Wednesday evening	7:00 pm - 9:00 pm
	Music Juries - individual sessions	8:30 am - 3:30 pm
TUESDAY	TR*……..……..……8:00, 8:30 or 9:00 am	8:00 am - 10:00 am
May 13, 2014	TR*……..……..……12:00 pm	10:30 am - 12:30 pm
	TR*……..……..……1:00, 1:30 or 3:00 pm	1:30 pm - 3:30 pm
	Tuesday or Thursday evening	7:00 pm - 9:00 pm
WEDNESDAY	MWF*……..……..10:00 am	8:00-am - 10:00 am
May 14, 2014	MWF*……..……..…… 9:00 am	10:30 am - 12:30 pm
	MWF*……..……..…….. 3:15 pm	1:30 pm - 3:30 pm
	Conflicts**	1:30 pm - 3:30 pm
	All RS110 Sections or Conflicts**	7:00 pm - 9:00 pm
THURSDAY	MWF*……..……..……..11:00 am or 12:00 pm	8:00 am - 10:00 am
May 15, 2014	TR*……..……..……9:30 or 10:00 am	10:30 am - 12:30 pm
	TR*……..……..……2:00 or 3:00 pm	1:30 pm - 3:30 pm
	Conflicts**	1:30 pm - 3:30 pm
	Conflicts; Multiple-Section Classes**	7:00 - 9:00 pm

*NOTE: The asterisk (*) indicates any combination of days. For example, MWF would also include classes that meet MTWF and those that meet only MW, WF, W, etc.

**Use these times if needed for conflicts or if multiple sections of courses want to test at the same time.

FINAL EXAMINATION RESCHEDULING POLICY:

1) A student may reschedule a final exam to take place during the final exam schedule in the event the student has one or more of the following scenarios:
   - Three final exams scheduled for one day (one may be rescheduled)
   - Two final exams scheduled at the same time (one may be rescheduled)
   - Verified medical emergency
   - Death in the family
   - Participation in an approved College-sponsored event

Arrangements should be made with the instructor if any exams need to be rescheduled for one of the reasons listed above. **A rescheduled exam cannot be taken PRIOR to Final Exam Week.**

EXCEPTIONS: The rescheduling of an exam for any reason other than those listed above must be approved by the VP of Academic Affairs in collaboration with the instructor. A petition form is available in the Academic Offices.

The deadline for requesting an exam change is Nov. 25 for Fall Semester and May 1 for Spring.

2) Students who need to make travel or car pooling arrangements should do this at once to avoid conflicts with exams. Since enough time is being given for students to make such arrangements, permission will not be given for students to get an exam changed to accommodate travel schedules.

3) Regular cafeteria hours will be observed during Finals Week.